

APPENDIX A

**UNIFORM LAW CONFERENCE OF CANADA
CRIMINAL RECORD CHECK QUESTIONNAIRE**

- 1. Please list all of the municipal, provincial and/or federal police forces in your jurisdiction that have the power to conduct a criminal record check.**
- 2. What types (or levels) of criminal record checks are offered in your jurisdiction?** (e.g. criminal conviction check; police information check; vulnerable sector check; etc.)
- 3. What kind of information is disclosed under each level of criminal record check?** (please fill out the attached Disclosure Chart and provide any comments as necessary)
- 4. Do any of your police forces offer an appeal/review mechanism for applicants to correct inaccurate information contained in their criminal record check?** (if so, please provide details)
- 5. Do any of your police forces offer a “reconsideration” process where an applicant can make submissions regarding whether accurate non-conviction information should be omitted or suppressed from a criminal record check?**
- 6. When someone performs a record check in your jurisdiction, do they see the results before they are provided to the employer or organization requesting the check?**
- 7. Do your police forces have any policies or manuals regarding criminal record checks?** (if so, please attach)
- 8. Do your police forces have formal request/consent forms for criminal record checks?** (if so, please attach)
- 9. Have there been any reports, investigations, or other work done in your jurisdiction regarding criminal record check practices?** (e.g. privacy commissioner reports; police chief guidelines; etc. – if so, please attach)
- 10. Please list all pieces of legislation that currently govern the sharing of personal information in your jurisdiction?** (e.g. privacy acts; freedom of information acts; human rights codes; etc.)
- 11. Please list all pieces of legislation that may be affected if your jurisdiction passed legislation restricting the scope of criminal record checks.**
- 12. Please provide any further comments that may be relevant to a review of the criminal record check process in your jurisdiction.**