

RULES OF PROCEDURE OF THE UNIFORM LAW SECTION
(as adopted 1983; amended 1985)

1. In these rules "jurisdiction" means the Commissioners and representatives from,

- (a) a province of Canada;
- (b) a territory of Canada; or
- (c) the Government of Canada.

(1983)

2. In the case of any matter undertaken by the Section, consideration shall be given to the form and method most appropriate to accomplish uniformity, taking into consideration the following methods or any combination thereof;

- (a) the adoption of a statement of principle;
- (b) a draft of operative provisions only of a Uniform Act;
- (c) a draft Uniform Act;
- (d) the recognition by one province of acts done in another province if valid under the laws of that other province;
- (e) uniform provisions in alternative form.

(1983)

3. (1) The chairman of the Section shall be elected by the Section for a term of two years and is eligible for re-election.

(2) In the event that the office of chairman is vacant, the Executive of the Conference shall appoint another person as chairman for the remainder of the former chairman's term or until the end of the next annual meeting whichever is earlier.

(3) A meeting of the Section shall be presided over by the chairman, a person designated by the chairman or a person elected at the meeting for the purpose.

(1983)

4. (1) There shall be a Steering Committee consisting of the chairman of the Section, who shall be the chairman of the Steering Committee, and two members appointed by the chairman.

(2) The Steering Committee shall have the general management of the agenda of the Section, subject to the decisions of the Section, and in particular shall, throughout the year,

- (a) receive and decide upon proposals for new items of business and assign jurisdictions to prepare reports;
- (b) refer matters directly to the Legislative Drafting Section as the committee thinks appropriate;
- (c) within two months after the close of a meeting of the Section, distribute the text of the resolutions of the meeting;
- (d) inform itself on the progress of working committees;
- (e) set deadlines for the distribution of reports of working committees;
- (f) advise working committees on the form of reports;
- (g) settle and distribute, at least two months before a meeting of the Section, the agenda for the meeting showing the items that are ready to be dealt with in substance, and allot the times and determine the priorities, if any, for their consideration;
- (h) report its activities to the annual meeting of the Section.

- (3) The Steering Committee shall have the assistance of the Executive Secretary. (1983)
5. (1) Except as provided in this section, a motion at a meeting of the Section shall be carried by the affirmative votes of the majority of those persons voting on the motion.
- (2) A motion shall be decided by way of a poll of the jurisdictions
· where,
 (a) the chairman declares that the motion shall be so decided; or
 (b) any jurisdiction requests that the motion shall be so decided, whether or not the motion has been previously decided by a vote conducted in accordance with subsection (1).
- (3) Where a motion is voted upon by way of a poll of the jurisdictions,
 (a) each jurisdiction is entitled to cast three votes;
 (b) the three votes cast by a jurisdiction may be cast in any combination,
 (i) for the motion,
 (ii) against the motion, or
 (iii) as an abstention;
 (c) the votes of a jurisdiction may be cast only by one of the members of the jurisdiction who shall be selected beforehand by the members of that jurisdiction;
 (d) any votes not actually cast shall be counted as abstentions;
 (e) the motion is carried if the number of votes cast for the motion exceeds the number cast against it;
 (f) the minutes of the proceedings shall show only where the motion was carried or defeated. (1983)
6. Where, after considering a report, the Section refers it again for a further report incorporating the decisions or policy directions of the meeting, the working committee to which it is referred shall prepare a summary of the decisions or policy directions and file it with the Executive Secretary within two months after the meeting, for distribution. (1983)
7. A general meeting of the Section may authorize the formation of committees to sit concurrently with each other for the purpose of discussing the content of reports or proposed reports, but no such committee shall be convened during the conduct of business by the Section sitting as a whole. (1983)
8. The Steering Committee may convene such additional general meetings of the Section as the Committee considers necessary in the circumstances. (1983)
- 9.-(1) Each draft uniform Act that is presented to the Section for final adoption shall be accompanied by commentaries explaining in simple terms the general intent and background of the Act and the more particular intent and background of the substantive provisions.
- (2) A uniform Act adopted by the Section shall be printed and distributed in a separate publication containing the commentaries immediately after its adoption. (1985)