

UNIFORM LAW CONFERENCE OF CANADA CONFÉRENCE POUR L'HARMONISATION DES LOIS AU CANADA

**Minutes of the Opening Plenary Session of the 106th Annual Meeting
of the Uniform Law Conference of Canada
at the Marriott Hotel
in Ottawa, Ontario
on Monday, August 12, 2024, at 1:00 PM EDT**

Welcome Remarks

ULCC President Matthew Hinshaw welcomed delegates to the 106th annual meeting of the ULCC and introduced himself as the 2023-2024 President of the ULCC, indicating that he is also the Jurisdictional Representative for the Criminal Section from Alberta as well as the Chair of the ULCC Diversity and Inclusion Committee. He thanked the hosts in Ottawa, from whom all have received a very warm welcome. Mr Hinshaw stated that a lot of planning has gone into the week ahead and he is sure that everyone is very much looking forward to the next five days.

On behalf of all participants, Mr Hinshaw paid respect to the Algonquin People who are the traditional guardians of this land, acknowledged their longstanding relationship with this territory, which remains unceded, and paid respect to all Indigenous People in this region, from all nations who call Ottawa home. He acknowledged the traditional knowledge keepers, both young and old, and honoured their courageous leaders, past, present and future.

Mr Hinshaw stated that, at last count, 76 delegates from across the country, including some attending remotely, were registered for the annual meeting. This included, for the very first time during an annual meeting, a number of virtual participants. He extended a special welcome to those observers and delegates joining the meeting virtually and stated that this year marks the first time that remote attendance has been made available at a ULCC in-person annual meeting. He indicated hoping that this option has made it possible for a greater number of delegates and observers to be involved in the work of the ULCC and that participation of representatives from diverse backgrounds and with diverse viewpoints greatly benefits the ULCC and leads to more robust final products.

Mr Hinshaw also extended a special welcome to any new in-person delegates attending for the first time, stating that he hoped they would enjoy learning how the ULCC operates and getting to know the other delegates, which are a great group of people. He encouraged all first-time attendees to reach out to their colleagues at the annual meeting should they have any questions during the week. He invited long-tenured delegates to look for opportunities to ensure that new delegates are welcomed and included in the week's events and said that the ULCC grows and evolves when those new to the organization feel comfortable and want to participate in the work rather than simply observe.

Mr Hinshaw said that the delegates were privileged to receive welcome remarks from several honoured guests, but that, unfortunately, the first guest on the agenda to welcome the delegates, Chancellor Claudette Commanda from the University of Ottawa, was unable to make it due to personal circumstances. He thanked her in absentia for her willingness to participate. Mr Hinshaw stated that the second guest to offer welcome remarks was not able to join in person; however, Arif Virani, Minister of Justice and Attorney General of Canada, has sent welcome remarks via video.

In his video, Minister Virani acknowledged that he was speaking to the delegates from Toronto, on the traditional territory of the Anishinaabeg, the Haudenosaunee, the Wendat, and most recently the Mississaugas of the Credit

UNIFORM LAW CONFERENCE OF CANADA CONFÉRENCE POUR L’HARMONISATION DES LOIS AU CANADA

First Nation. He stated that for more than a century, the ULCC has been a strong and trusted institution in our country’s legal community, thanks to the very high caliber work that all those in attendance at the annual meeting provide as delegates. As Minister of Justice, his goal is for our laws and our justice system to be relevant, inclusive and equitable for all people. He stated that this requires close collaboration with dedicated partners, like all those in attendance. Through their engagement and expertise, ULCC delegates offer indispensable help to the bilingual and bijural justice system and contribute to law reform and the improvement and efficiency of the criminal justice system. ULCC delegates develop uniform acts in civil and commercial matters and implement conventions in international private law. In fact, all Canadians benefit from the work done by the ULCC to harmonize and modernize our laws.

Minister Virani said that Justice Canada monitors ULCC’s resolutions and reports very closely and that many of them resonate in recent legislative measures. Bail reform, addressing the impacts of Covid-19 on criminal courts, and strengthening our laws related to sex offenders; these are all very significant examples. He stated that, as we work together to deliver strong policies and laws that keep pace with a rapidly changing global landscape, we must continue to encourage open dialogue and informed debate and ensure that there is space for diverse voices and lived experiences. This is where we find the strength of the ULCC and all of its delegates. The federal, provincial and territorial ministers and deputy ministers recognize the ULCC as a unique forum, capable of addressing criminal and civil law issues from a non-partisan, non-political point of view. Together, ULCC delegates undertake quality research and have open and frank conversations on legal issues and present proposals, documents and uniform acts that are both excellent and useful. Minister Virani said that he patiently awaits the results of this year’s annual meeting. He wished all delegates very productive discussions throughout the week and said that he knows that we can build a stronger, more trusted, more inclusive justice system together, one that not only maintains but enhances the confidence of all Canadians. He thanked all delegates.

Mr Hinshaw asked Justice Canada delegates in the room to please pass along the ULCC’s thanks to Minister Virani for his remarks and warm welcome to Ottawa, as well as for his very kind comments and observations about the work of the ULCC.

Introductions

i. Members of the Executive Committee

Mr Hinshaw introduced the members of the 2023-2024 Executive Committee: Vice-President Maria Markatos (Saskatchewan), Immediate Past President Sarah Dafoe (Alberta), Chair of the Civil Section Christine Badcock (Yukon), Chair of the Criminal Section Craig Savage (Manitoba), who was still in transit at the time of the Opening Plenary, and Chair of the Advisory Committee on Program Development and Management Peter Lown, K.C. (Alberta). In accordance with the ULCC By-Laws, the Executive Committee also invited a number of other individuals to participate in its meetings, including Criminal Section Secretary Aleksander Godlewski (Canada), Chair of the Communications Committee Tyler Nyvall (British Columbia), Laura Pitcairn (Canada), Anny Bernier (Quebec), Manon Dostie (Canada), Christina Croteau, Legal Project and Research Coordinator, and Executive Director Pierre Daigneault.

ii. Executive Director

Mr Hinshaw took the opportunity to introduce Pierre Daigneault to everyone. Mr Daigneault joined the ULCC in January 2024, following the departure of previous Executive Director Michelle Lemieux, who left at the end of

UNIFORM LAW CONFERENCE OF CANADA CONFÉRENCE POUR L'HARMONISATION DES LOIS AU CANADA

December 2023. Mr. Daigneault comes to the ULCC with extensive legal and management experience from a wide variety of industries, including tech, hospitality, real estate and the not-for-profit sector. He was formerly a partner in a law firm, where he specialized in business development and real estate transactions, and also held positions with a number of organizations, including chief sustainability officer and executive director for Canada and Europe with the Clean the World Foundation, which is a global health organization committed to improving the quality of life for vulnerable communities around the world. Mr Daigneault lives in Montreal, is fluently bilingual, and has a master's degree in law from the University of Montreal. Mr Hinshaw stated that, although Mr Daigneault has only been with the ULCC for seven-and-a-half months, he'd become an essential member of the team and he encouraged everyone to meet him at some point during the week.

iii. International Guests

Mr Hinshaw stated that he had hoped to welcome and introduce Tim Berg, President of the Uniform Law Commission (ULC) of the United States. While Mr Berg had planned to travel to Ottawa for the meeting, he was not able to do so due to personal circumstances. Mr Hinshaw indicated that Lisa Jacobs, Chair of the ULC Executive Committee, is expected to join the meeting but may not have arrived yet. He encouraged the delegates to welcome her when she does arrive and stated that the Civil Section delegates would be hearing from her during the week regarding some of the work of the ULC.

Mr Hinshaw indicated that he recently had the privilege of attending the ULC annual meeting in Boston on behalf of the ULCC. He said that he was warmly welcomed and had the opportunity to meet representatives from all 49 jurisdictions in attendance at that meeting and that he hoped we could return the favour to Ms Jacobs by making her feel welcomed and included during the week.

iv. Delegates to the Annual Meeting

Mr Hinshaw invited the Jurisdictional Representatives (hereafter "JRs" or "JR") to introduce the members of their respective delegation.

Overview of the Week's Social Activities

Manon Dostie, a delegate of the host jurisdiction and a member of its planning committee, welcomed the delegates to Ottawa. She acknowledged that the land on which they all gathered is a traditional territory of the Algonquin Anishnabeg People. She indicated that the words of welcome from Minister Arif Virani were a wonderful start to the day and thanked everyone for being in attendance during their busy summer.

Ms Dostie indicated that the evening would start with the Clark W. Dalton, K.C. Reception, in the Osborne room of the National Arts Centre, which was renovated in the past few years and provides views of the Parliament and the Rideau Canal. The evening would begin with the group photo, to be followed by welcome remarks from some guests. On Wednesday, the annual East versus West softball game would be held at the Ottawa Titans baseball stadium, providing a great opportunity to tap into everyone's competitive spirits. Those who would not be playing were invited to come cheer from the sidelines. The softball game would be followed by the annual barbecue at the same location.

Ms Dostie proceeded to say that the closing reception and banquet would be held on the Thursday, at the Canadian Museum of Nature. The museum would be open to the public at no charge and she encouraged

UNIFORM LAW CONFERENCE OF CANADA CONFÉRENCE POUR L'HARMONISATION DES LOIS AU CANADA

everyone to arrive early to be able to view the expositions and the building itself. She said that Supreme Court Justice Karakatsanis would be delivering the keynote address, to be followed by the softball awards.

Ms Dostie introduced the members of the organizing committee and invited delegates to direct any questions they may have during the week to these individuals. The members are Matthew Taylor, Laura Pitcairn, Aleksander Godlewski, James Meloche, Kathryn Sabo, Valérie Simard, Melissa Quesnel, Bilal Sayed, Rose-Marie Guerra, and Kelsey Cooper, as well as ULCC President Matthew Hinshaw and Executive Director Pierre Daigneault. On behalf of the organizing committee, Ms Dostie welcomed the delegates to Ottawa and wished them a wonderful week.

President's Report

Mr Hinshaw indicated that the President's Report is an opportunity to recap some of the work that occurred at the Executive level during the past year, which trickles down to inform the business of the ULCC.

He said that, at the Closing Plenary of the 2023 annual meeting, he had identified three main priorities for his year as President. The first priority was to work with the Budget and Finance and Executive Committees to look closely at the finances of the ULCC going forward to ensure its long-term stability and sustainability. The second thing he had noted was supporting the ongoing work of the Roles Review Committee in continuing to examine the structure of the ACPDM and considering the roles and responsibilities of its Chair going forward. The last area of focus was to work on increasing diversity and inclusion within the ULCC. He was happy to report that considerable progress was made on all three goals over the past 12 months and said that he would take a few minutes to provide updates on all three priorities and the work that was accomplished on these by the Executive Committee.

With respect to the goal of examining the finances of the ULCC, Mr Hinshaw was happy to report that, following two years of deficit budgets, 2023-2024 saw the ULCC return to a small surplus financial position. A broader discussion relating to review of assessment amounts was also undertaken and input on this particular topic was obtained from a number of jurisdictions. Following a considerable collaborative effort, a new guide document that sets out a transparent and structured approach for the review of annual assessment amounts was developed. This document will be discussed in greater detail at the JRs' meeting later in the week. Mr Hinshaw said that, overall, the ULCC is in a healthy financial position, thanks to the ongoing support of all jurisdictions who are the sole funders as well as the main beneficiaries of the work of the ULCC.

With respect to the work of the Roles Review Committee, Mr Hinshaw said that a report of the Committee's work would be heard later in the afternoon; however, he wanted to take the opportunity to extend his sincere thanks as President to all members of the committee, and in particular to its co-chairs Laura Pitcairn and Valérie Simard. He stated that significant and at times painstaking work was done on by this committee over the past year, which laid the groundwork in support of the future success of the ULCC.

In relation to the goal of increasing diversity and inclusion, Mr Hinshaw said that significant progress was again made over the past 12 months. The Diversity and Inclusion Committee would be providing an update on its work on Wednesday morning. As such Mr Hinshaw would not go into significant detail at this time but nevertheless wanted to highlight a number of the steps that were taken by the Executive Committee to enhance diversity and inclusion at the ULCC; specifically, the work that has been done to refine and improve some of the ULCC's communication strategies; to create some support materials for JRs to assist with ensuring diverse delegations; to continue the use of the annual demographic survey, which would be further discussed on Wednesday; to update and make available informational guide documents; and, lastly, to offer a virtual attendance option at an in-person

UNIFORM LAW CONFERENCE OF CANADA CONFÉRENCE POUR L’HARMONISATION DES LOIS AU CANADA

meeting for the first time. He said that, although more work does remain to be done, he is confident that efforts will continue to strengthen the membership and work product of the ULCC.

Mr Hinshaw thanked everyone present for allowing him the opportunity and privilege of taking on the role of President over the past year and indicated that it had been an honour. As he was working with the Executive Committee over the past 12 months, he was regularly reminded that the ULCC’s greatest asset is truly its membership, all of those in attendance at the annual meeting. He said that the willingness of everyone to volunteer their time, talent and expertise and to work collaboratively toward the common goal of improving Canada’s laws was truly inspiring and that Helen Keller perhaps said it best when she observed, “alone, we can do so little, but together we can do so much”, and that, together, we really had done so much. One hundred and six years of developing model uniform legislation and putting forward recommendations for criminal law reform is a substantial, significant and meaningful accomplishment that all should be proud of. Mr Hinshaw stated that he had just taken a brief look at the ULCC website and that, by his account, there were 130 uniform acts on the site that represented countless hours of work, as well as 1,175 resolutions carried out on the criminal side, representing a substantial body of work that everybody should be extraordinarily proud of. He said that these things don’t just happen, that they require hard work, dedication and time, and the results speak for themselves.

Mr Hinshaw concluded by stating that it had been a true privilege for him to be President of an organization that has done such significant and meaningful work over the years and by thanking everyone for all of their work in bringing that vision to life. He said that he looked forward to being part of the great things that will continue to be accomplished together in the future.

With this, Mr Hinshaw turned the floor over to Immediate Past President Sarah Dafoe to lead the discussion on the resolution to amend the Constitution and By-Laws.

Resolution – Amendment to Constitution and By-Laws

Ms Dafoe indicated that, approximately a year prior, the former Executive Director of the ULCC identified a few inconsistencies and some issues with the existing By-Laws. The Executive Committee agreed that a review of the By-Laws should be undertaken, and asked Ms Dafoe to prepare amendments for consideration at this year’s annual meeting. The goal was to conduct an editorial review to identify the minor glaring issues.

Ms Dafoe expressed her sincere thanks to Manon Dostie and Anny Bernier for their assistance with this review.

The circulated report identifies seven proposed resolutions, all which have been approved in principle by the 2023-2024 Executive Committee. The report also identifies some additional issues that could be looked at in more depth in the future, however they are not the subject of proposed amendments at this time.

The first two proposed resolutions relate to the Communications Committee, with a view to aligning the wording with that of the other two permanent committees, i.e., the ACPDM and the International Committee. The first proposal seeks to allow the Communications Committee membership to choose its own Chair. The second proposal is to add the committee’s mandate into the By-Laws, as is the case with the other permanent committees. The committee’s mandate was developed by the Communications Committee and adopted by the Executive Committee in November 2023 and reads, “The mandate of the Communications Committee is to develop and implement the ULCC’s communication strategies and activities and provide advice and recommendations to the Executive Committee on matters related to communications.”

UNIFORM LAW CONFERENCE OF CANADA CONFÉRENCE POUR L’HARMONISATION DES LOIS AU CANADA

The next proposed resolutions relate to shorthand references to the Uniform Law Conference of Canada. Ms Dafoe said that, approximately seven years prior, thanks in large part to the work of the SPOC committee, a decision was made to stop referring to the ULCC in shorthand as “the Conference” as that term gives the erroneous impression that the annual meeting is strictly a learning event, and that no other work is undertaken during the rest of the year. Instead, the organization should be referred to in shorthand as “ULCC”. Accordingly, the By-Laws and Constitution need to be updated in several places. The report identifies where these references appear and one proposed resolution is to amend the Constitution to replace references to the “Conference” (“la Conférence”) with “ULCC” (“CHLC”). Another resolution is to amend the By-Laws similarly.

Finally, Ms Dafoe proposed resolutions that would make editorial fixes to the English version of the By-Laws.

Ms Dafoe advised that the proposed resolutions are only effective if adopted by way of a majority vote of jurisdictional representatives. She indicated that her original plan was to ask for a vote on each of the seven resolutions independently. However, as these resolutions didn’t appear to be particularly contentious amongst the delegates, she asked for unanimous consent to vote on the package of seven resolutions, in which case there would be one jurisdictional vote rather than seven.

Ms Dafoe asked for unanimous consent to have a single jurisdictional vote on the package of resolutions as set out in the report that was provided. This was moved by Darcy McGovern, K.C., and seconded by Kathryn Sabo. The motion passed unanimously.

Mr Hinshaw reminded delegates that the document explaining how the jurisdictional vote works was circulated. He explained that every jurisdiction gets three votes, which can be split up any way they want in terms of votes for, votes against, and abstentions, and that each jurisdiction would be called on in turn to report on how it is voting on the package of seven resolutions. There were no questions expressed by the delegates in relation to the voting process.

Following a break, Mr Hinshaw called for a motion to adopt the package of resolutions to amend the By-Laws and Constitution as set out in the report. This was moved by Sarah Dafoe and seconded by Elizabeth Strange. Votes cast were 38 in favour and one (1) against. The motion carried.

Financial Resolutions

Mr Hinshaw indicated that the ULCC must track its financial business and that three standing resolutions are required to pass every year in relation to the ULCC audited financial statements, the appointment of ULCC auditors, and a banking resolution. All three resolutions were included in the materials circulated for the meeting. Mr Hinshaw stated that each resolution would be read out in both languages and there would be a call for a motion.

i. Receipt of Audited Financial Statements (Draft) for 2023-2024

The resolution was read in English by Mr Hinshaw and in French by Pierre Daigneault.

MOVED by Sarah Dafoe, seconded by Maria Markatos, **THAT** the Audited Statements for the fiscal period ending March 31, 2024, be received as presented. Motion carried.

**UNIFORM LAW CONFERENCE OF CANADA
CONFÉRENCE POUR L’HARMONISATION DES LOIS AU CANADA**

ii. Appointment of the Auditor for Fiscal 2024-2025

The resolution was read in English by Mr Hinshaw and in French by Mr Daigneault.

MOVED by Laura Pitcairn, seconded by Tyler Nyvall, **THAT** the firm of Hendry Warren LLP be appointed as Auditors for the Uniform Law Conference of Canada for the fiscal period April 1, 2024 – March 31, 2025. Motion carried.

iii. Banking Resolution

The resolution was read in English by Mr Hinshaw and in French by Mr Daigneault.

MOVED by Christine Badcock, seconded by Aleksander Godlewski, **THAT** for amounts over \$5,000, two members of the Executive Committee or a member of the Executive Committee and the Executive Director, be given signing authority for all banking matters of the ULCC **AND THAT** for amounts up to \$5,000, and for the purpose of purchasing G.I.C.s and term deposits, the signature of the Executive Director alone will suffice. Motion carried.

Confirmation of the Nomination Committee

Mr Hinshaw stated that, in accordance with the ULCC By-Laws, the Immediate Past President is responsible for establishing a Nomination Committee for the purpose of nominating persons to fill the positions of President and Vice-President for the upcoming year. He turned to Immediate Past President Sarah Dafoe to speak to this item.

Ms Dafoe reported that she had met with the members of the Nomination Committee – Valérie Simard, Craig Savage, Anny Bernier and Christine Badcock – in March and April of the current year to discuss nominees for the positions of President and Vice-President for the year starting after the annual meeting. She said that the Nomination Committee had a couple of very excellent candidates in mind, but that the floor was open to additional nominations. She asked anyone with a nomination to contact her in writing by 12:00 noon EDT on Wednesday, an announcement about next year’s positions would be made on Friday, at the Closing Plenary.

Outline of the Business of the Week

i. Criminal Section

Immediate Past Chair of the Criminal Section Anny Bernier presented the report on behalf of Chair Craig Savage who was delayed in his travels to Ottawa. She indicated that the Criminal Section would be discussing 28 resolutions touching on various topics, including deep-fake images and the impact of race and culture assessment reports. The Section would receive five working group reports, including a lengthy final report on the *Criminal Code* provisions dealing with things seized by police. A number of observers were also expected throughout the week.

Ms Bernier stated that Earl Fruchtmann was a respected member of the Criminal Section who, unfortunately, passed away in 2016. A seminar was established to commemorate his colossal contribution. This year, they would have the pleasure of hearing from the President of the Law Commission of Canada, Shauna Van Praagh, who would be speaking about the rebuilding of a law commission for Canada, a presentation that would undoubtedly be very interesting.

**UNIFORM LAW CONFERENCE OF CANADA
CONFÉRENCE POUR L’HARMONISATION DES LOIS AU CANADA**

Ms Bernier took the opportunity to thank the organizing committee, stating that she knew how much time, work, and goodwill is involved in organizing a meeting such as this for two Sections. She indicated her pleasure at being able to participate in person again this year and wished all delegates a wonderful annual meeting.

ii. Civil Section

Civil Section Chair Christine Badcock started by thanking all those who have helped to organize the meeting, the Executive Director, Pierre Daigneault, and the Legal Project and Research Coordinator, Christina Croteau, as well as the team from Justice Canada. Ms Badcock acknowledged how much work goes into organizing a meeting such as this one. She also thanked and recognized the contributions of all the members of the Civil Section who had participated in the Section’s work over the past year. She drew delegates’ attention to the display of ULCC memorabilia at the back of the meeting room and invited delegates to take a look at the materials. She said that the ULCC archival records located in Ottawa had provided historical material, including old press clippings, drafting conventions from back in the 1940s, photos and other documents, that should be of interest to delegates.

Ms Badcock said that the Civil Section’s meeting would start in the afternoon, after the Opening Plenary, with the first report from the Working Group on Class Actions, and that they are looking forward to hearing from the Chair Association Professor Jérémy Boulanger-Bonnely. On Tuesday morning, the Civil Section would be receiving the second report on Non-Disclosure Agreements, to be provided by Jennifer Khor who is Chair of the Working Group. On Tuesday afternoon, the Section would hear from Professor John Mark Keyes on the Guide for Preparing Uniform Acts and Regulations, which has been prepared to accompany the Drafting Conventions that the Civil Section adopted the previous year and would also receive an update on the Charitable Organizations project.

Ms Badcock continued by saying that, on Wednesday morning, the Civil Section would join the Criminal Section for the Diversity and Inclusion Committee report, the Earl Fruchtmann Memorial Seminar, and the first update on the Joint Project on the Treatment of Animals. The Civil Section would then reconvene on Wednesday afternoon to receive a report on the Cash Payments project, to be presented by Professor Michelle Cumyn, to be followed by an update on the Rules of Procedure and Policies of the Civil Section, to be presented by Valérie Simard. On Thursday morning, the Civil Section will hear from Professor Maya Cachecho on the Joint Ventures project, to be followed by an address by Ms. Lisa Jacobs of the Uniform Law Commission of the United States. Thursday afternoon would focus on international law matters, with a report on the Enforcement of Foreign Judgments by Professor Geneviève Saumier, and Justice Canada’s private international law report to be presented by Kathryn Sabo. The Civil Section’s business would be concluded on Friday morning with a report from Legal Project and Research Coordinator Christina Croteau, who would present a review of judgments and journals.

Ms Badcock said she was very much looking forward to the week ahead and receiving all of the anticipated reports.

Committee Reports

i. Roles Review Committee

Laura Pitcairn stated that the Roles Review Committee has been active for a while as there has been someone new to replace annually for the past few years. The committee has been chaired by L Pitcairn and her federal Civil Section colleague, Valérie Simard. From the Civil Section, members also included Christine Badcock, Maria Markatos, Manon Dostie, Blair Barbour and Elizabeth Strange as well as more recently and in an ad hoc manner, Tyler Nyvall. From the Criminal Section, members included Matthew Hinshaw and Cathy Cooper, who retired at the end of 2023. ULCC Legal Project and Research Coordinator Christina Croteau has also been on the committee.

**UNIFORM LAW CONFERENCE OF CANADA
CONFÉRENCE POUR L'HARMONISATION DES LOIS AU CANADA**

L Pitcairn said that the committee originally started a few years ago to undertake a sort of governance review of the ULCC and examine how best to redefine and restructure the duties and responsibilities of the Executive Director and Project Coordinator, as the latter was then called, and the Chair of the ACPDM, in order to ensure that the ULCC continued to be administered in an efficient and sustainable manner in the future. As of the 2023 annual meeting, the committee had successfully hired a new Legal Project and Research Coordinator, Christina Croteau, who onboarded to the ULCC just a few weeks before the annual meeting in Charlottetown and is now well ensconced in the role.

L Pitcairn said that the Roles Review Committee held its first meeting in early October and focused on completing their review of the tasks of the Chair of the ACPDM. Discussions then turned to focusing on how to find a replacement for the outgoing Chair, Peter Lown, K.C., who has given large amounts of personal time to the ULCC for the past 15 to 20 years in his quasi-retirement, mostly out of the goodness of his heart and his love of the ULCC. P Lown, K.C. was ready to relinquish the role of Chair as soon as a replacement could be found. Then, in early November came the news that the Executive Director would be moving on to a new career opportunity and November and December were highly focused on finding a replacement for her, including a new job description and postings. Thankfully, M Lemieux was still with the ULCC to help with that. Ms Pitcairn thanked the small group of the committee who helped with interviews, M Hinshaw, M Dostie, V Simard and M Markatos. They were responsible for conducting the interviews and ultimately, they found and hired Pierre Daigneault who started in early January.

Further to this recruitment, Ms Pitcairn indicated that the committee turned their attention back to finalizing the tasks of the Chair of the ACPDM. She thanked V Simard, C Badcock and C Croteau for their significant contributions to finalizing the task document and conducting outreach activities. She stated that many of the delegates in the room would have received emails to indicate that the ULCC was looking for a new ACPDM Chair and requesting names of individuals who may be interested in the role. This activity has been underway for the past few months and, while it is looking hopeful that a replacement Chair has been found, the committee is not yet able to make an announcement.

Other Business

M Hinshaw indicated that, due to the unexpected unavailability of Chancellor Commanda, the end of the agenda had been reached sooner than planned. He opened the floor up to other business that anyone in the room would like to raise before adjourning the Opening Plenary.

No other business was raised.

Adjournment

There being no further business, Mr Hinshaw adjourned the Opening Plenary and wished all delegates a wonderful week.